

DePauw University
Application for Readmission

Name _____ Date of Application _____

Personal e-mail address _____

Home Address _____

Telephone _____

Semester last attended (e.g., Semester I 2013-14) _____

Semester of intended return (e.g., Semester II 2014-15) _____ Preferred
housing

University residence hall

Greek living unit

Other (please explain)

Intended academic major _____

Number of semesters expected to degree _____

I. Type of Readmission Application

Good Standing (withdrew in good academic and social standing and did not take a medical withdrawal)

Academic Difficulty (was in academic difficulty at the time of withdrawal – academic suspension or probation)

Student Conduct (was suspended for community standards violations or had pending charges at the time of withdrawal)

Academic Integrity (was suspended for academic integrity violations or had pending charges at the time of withdrawal)

Medical (withdrew for medical reasons during the semester)

(over)

II. Readmission Letter

Depending on the type of readmission application, please write a letter to appropriate person or committee.

A. Good Standing

Letter to: Registrar, DePauw University

Topics to be covered:

- What have you done since leaving DePauw (work, study at another school, travel, etc.)?
- Plan for completing degree requirements

B. Academic Difficulty

Letter to: Academic Standing Committee, DePauw University

Topics to be covered

- What sort of academic difficulty did you experience at DePauw? What do you think caused it? Why do you expect your performance to improve when you return?
- What have you done since leaving DePauw (work, study at another school, travel, etc.)?

Supporting Documents

- Transcripts from schools attended since leaving DePauw.
- Letters of support from faculty members, either at DePauw or at other schools attended.
- Letters of support from employers or supervisors.

C. Student Conduct

Letter to: Vice President of Student Life, DePauw University

Topics to address:

- Explain how you have satisfied any conditions for return stated in your suspension letter
- What have you done since leaving DePauw (work, study at another school, travel, etc.)?
- What is your plan for completing your degree?

Supporting Documents

- Statements from providers if counseling and/or alcohol and drug education were recommended by suspension letter (e.g., completion of alcohol abuse counseling)
- Transcripts from schools attended since leaving DePauw.

D. Academic Integrity

Letter to: Academic Standing Committee, DePauw University

Topics to address

- Briefly explain the academic charges that led to your suspension. What have you learned from this experience?
- What have you done since leaving DePauw (work, study at another school, travel, etc.)?
- What is your plan for completing your degree?

E. Medical

The decision to readmit a student who had withdrawn for medical reasons will be based on the student's ability to be part of the University and resume the academic rigors required of DePauw University students. Applications to return from a medical withdrawal will be reviewed by the Medical Withdrawal Committee and must contain:

- A letter to the Vice President for Student Affairs addressing the following questions:
 - Describe the medical condition that led to your withdrawal. How did it affect your studies? How might it continue to affect your studies? If ongoing, what sort of care and/or accommodations will you require?
 - What is your plan for completing your degree?
- You will also need to provide supporting documents that include:
 - A statement from the medical provider you have been working with, regarding readiness to return. This should be sent directly to Counseling Services/DePauw Health and Wellness.
 - Up-to-date Authorization for Release of Medical Information forms completed with Counseling Services/DePauw Health and Wellness.

For the Committee to review applications, applications must include all the required supporting documents by the deadlines stated below. Please reachout to the CARE Team at care@depauw.edu for detailed information about the return process.

- For Semester I (Fall and Winter terms):
 - **July 1** – Readmission application, which includes a letter to the VP for Student Affairs
 - **August 1** – Letter from medical provider sent to Counseling Services or DePauw Health and Wellness
 - Please note: in order to have the most recent information about your health, if this letter is sent too soon, you may be asked to provide updated information from your medical provider.
- For Semester II (Spring and May terms):
 - **December 1**- Readmission application, which includes a letter to the VP for Student Affairs
 - **January 1** – Letter from medical provider sent to Counseling Services or DePauw Health and Wellness

- Please note: in order to have the most recent information about your health, if this letter is sent too soon, you may be asked to provide updated information from your medical provider.